

# Teign Valley Community Hall

## Children and Adults at Risk Safeguarding Policy

This statement of policy and procedures applies to users of, and activities in, Teign Valley Community Hall (TVCH) and any ancillary activities which are the responsibility of the TVCH Committee.

This policy is in place to protect all children and young people (meaning people under the age of 18) and adults who may be at risk due to, for example, their age, mental health, disability, illness, gender, race, religion or belief, sexual orientation, economic status or who may be unable to take care of themselves against abuse.

The welfare of children and young people and adults at risk is paramount and is the responsibility of everyone. All children, young people and adults at risk have the right to protection from abuse which can include physical, sexual or emotional harm, neglect or negligent treatment, maltreatment, radicalisation or exploitation. Abuse can take place in person or online, by any person (which could include by other children, young people and adults at risk or by people in position of trust).

All people associated with TVCH and its use have a responsibility for the safeguarding of children, young people and adults at risk.

The TVCH committee will make all reasonable effort to keep the premises safe for use.

The TVCH committee will ensure that all hirers/users of the Hall are aware that any safeguarding of children, young people and adults at risk is the responsibility of the hirers. Groups and individuals hiring the hall are responsible for their own safeguarding arrangements. If a member of a group has a safeguarding concern they should immediately inform the named safeguarding person/hirer of the relevant group. (See Conditions of Hire).

All hall users are expected to be familiar with expectations of behaviour when working with children, young people or adults at risk.

- Respecting privacy and dignity at all times.
- Having sufficient personnel so that there are no occasions where the hall hirer is in an isolated situation with a child, young person or adult at risk other than in a public area.
- Avoiding physical contact other than that necessary for the care of individuals and being aware of what is acceptable for them.

Hirers need to be aware that facilities such as the toilets might be shared with other groups and that appropriate supervision/arrangements should be made.

The Committee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under the age of 18 and that no children may be admitted to films when they are below the age classification for the film or show. No gambling or entertainment of an adult or sexual nature shall be permitted on the premises.

Acceptance of the TVCH Safeguarding Policy is part of the agreed contract taken out on hiring the hall.

If any member of the committee or hall user has concerns about the behaviour or actions of anyone associated with the hall they should immediately inform the named safeguarding person or hall committee chairperson.

All concerns/disclosures will be recorded clearly and factually. The notified person may choose to have a confidential discussion with others in order to clear up any misunderstandings or to corroborate and support any suspicions before reporting a concern to the lead agency.

Named Safeguarding Person	Vicki Cole 01647 252195
Chairperson	Jill Arthur 01647 252922
Children's Social Care MASH (Multi-Agency Safeguarding Hub)	0345 155 1071 : 9 am - 5 pm Mon to Thurs 9 am - 4 pm Friday 0345 600 0388 : Emergency Duty Service email : <a href="mailto:mashsecure@devon.gov.uk">mashsecure@devon.gov.uk</a>
Adults at Risk Devon Safeguarding Adults Partnership (Torbay & Devon Safeguarding Adults Partnership - founded 2021)	0345 155 1007 : 8 am - 8 pm Mon to Fri 9 am - 1 pm Saturday 0345 600 0388 : Outside of office hours email : <a href="mailto:safeguardingadultssouth-mail-box@devon.gov.uk">safeguardingadultssouth-mail-box@devon.gov.uk</a>

Any individual making a referral will be protected by the Committee under whistle blowing procedures. Similarly, if the individual making the referral feels that insufficient action/follow up has taken place they should inform the Committee without fear of repercussion.

Name of Organisation	Teign Valley Community Hall
Date Policy Adopted	September 2020
Date Policy last reviewed	January 2024
Date of next review	January 2025

A copy of this policy will be made available to all hirers and will be displayed on the Hall Notice Board.

Dated: 15th January 2024